

## Functional Skills, Practical Knowledge

The development of Functional Skills is seen by the Government as essential to address employers' concerns that young people and adults are not achieving a firm enough grounding in the basics.

Consequently, Functional Skills have been developed to provide and assess the essential practical skills needed for English and Maths, which are vital for young people and adults to succeed in employment, further learning and life in today's society.

As well as featuring in most educational and other training pathways, Functional Skills are an essential element of Apprenticeships, as well as stand-alone qualifications in their own right.

Employers need to differentiate themselves in the community as well as in the market, and an effective way to do this is to ensure that the training and development of their staff is aligned to the environment in which they work. Through investment in staff, you can expect increased productivity from learners practically applying their newly acquired skills, as well as improved staff morale and employee retention.

Functional Skills qualifications and onsite assessments and testing from Learnmore is currently available in English and Mathematics at Level 1 and Level 2.

### Key elements of Functional Skills with Learnmore:

- Currently available in English and Mathematics, at Level 1 and Level 2
- Assessments and tests are conducted online
- Initial assessment to identify areas of strength and areas for focus
- Access to online support and development package, tailored uniquely to the learner
- Proactive learning support from Learnmore, offering support and guidance
- Provision of online practice resources
- We bring the complete testing environment to your location
- Results sent to learners and communicated to you
- Learnmore deal with all of the administration, allowing you to focus on your business



## Benefits

- ✿ All Functional Skills assessments and testing is conducted online, with records kept of when and for how long each learner accessed the system. This also removes the need for the cumbersome management and secure storage of paper based documents and tests.
- ✿ An initial assessment is conducted, so that you know where your learners key areas of strength are, and where they need to focus their learning and development and where they need to focus their learning and development
- ✿ Each learner will have access to an online package, tailored uniquely to their specific needs that works on any platform. This package provides guided learning, testing and resources to enable learners to enhance their skills at a time and place that suits them and you
- ✿ Each learner will have access to Learnmore staff to offer support, guidance and answer any questions you may have. Routes to support are via telephone, email and text message (SMS)
- ✿ As the learners become more confident about their capability, and you feel they are ready to take the formal test(s), we can provide online practice resources
- ✿ Learnmore will book the necessary tests for your learners, and bring the testing environment to you at your workplace so as to cause minimal disruption and time away from the office, and no incurrence of expenses needing to be reclaimed.
- ✿ Results will be sent to the learners and communicated to you or your HR team as will be agreed
- ✿ Learnmore deal with the programme administration, allowing you to focus on your business

## Contact us for more information

To find out more about how Learnmore can help you develop the skills and capabilities of your staff, be it in relation to Functional Skills or other areas, please call us on **0800 xxx xxxx** or email **info@learnmoreuk.com**.

We will be happy to walk through our offerings and business philosophy in more detail, as well as answer any questions that you may have.

We look forward to hearing from you.