

Talented Trainers, Capable Colleagues

This workshop is designed for managers & trainers who currently present, train or facilitate groups and are looking to enliven how they get their message across, develop the capabilities of others, and achieve a lasting impact from their communication.

By the end of the workshop you will be able to:

- Outline the factors that help adults learn more effectively, and identify how best use can be made of these principles
- Be able to select from a variety of methods that can be used to maximise the participation of attendees at a learning event
- Reflect upon your behaviour, and modify how you communicate and work with groups of people as appropriate
- Communicate and support the changes to how learning events are managed & delivered

Format

Starting with a booklet that needs to be read and completed prior to the workshop, attendees will participate in a combination of presentation, discussion, exercises and scenario-based role plays. This workshop is an interactive, engaging and thought-provoking day, after which attendees are encouraged to manage their own learning event, incorporating the new skills and methods as soon as possible, in order to consolidate their learning.

Workshop Outline

- Planning
- Managing the learning process – the ABC of learning
- Maximising group dynamics
- Styles and skills to increase participation
- Tips for increasing participation
- The beginning, middle and end, and how to use appropriate support materials
- Pulling it all together
- Review & Action planning



“I never teach my pupils; I only attempt to provide the conditions in which they can learn.”

Albert Einstein